

Estd. 1915
Regd. No.: H.1422

Phone: 9866057711
08672 - 223530, 223533



The Krishna District Co-operative Central Bank Ltd.,
Dr. Y.S.R. Sahakara Bhavan, Jagannadhapuram,
(H.O)Machilipatnam : Krishna District (A.P)
e-mail id: kdccbho.caretaker@gmail.com
website: www.krishnadccb.bank.in

Ref. No.: Bkg/CTR/2025-26

Date: 03.12.2025

REVISED SHORT TENDER NOTICE

Sub : Krishna DCC Bank Limited – Inviting sealed quotations for Printing and supply of Diaries - 2026 to our Bank - Reg.

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It is to inform that our Bank has decided to print **5,000 Diaries** to our bank for the year of 2026. In this connection, we request you to quote your price for Diaries with the specifications as mentioned below:

<u>Sl No</u>	<u>Name of the Item</u>	<u>Description</u>	<u>(In rupees)</u> <u>Rate @ Each one:</u>
01.	Diaries	<p><u>Paper Quality</u> : Maphlitho Paper 13.2 Kg with 70 GSM – 1/4th Crown Size</p> <p><u>Size</u> : 24” X 18” inches</p> <p><u>Cover Page</u> : Mount Binding</p> <p><u>Specifications</u> : Two days per page in total of 98 Pages (Incl. of Customized Photos), photo on glazed milk white 120 GSM Multi Color art paper</p> <p>04 Pages – additional customized pages containing Public information, Bank Financial Particulars, Bank Telephone numbers, Bank branches IFSC Codes & etc.</p>	<p>Basic Price : _____</p> <p>G.S.T : _____</p> <p><u>TOTAL</u> : _____</p>

* Please quote your price including Designing, Door delivery & Hamali Charges etc.

Terms & Conditions:

1. The tenderer shall submit valid GST Registration copy and PAN document.
2. The tenderer should have at least 2 years of work experience in printing to any Government institutions, Educational institutions, Public Sector banks (or) Private Sector banks.

3. The tenderer should submit the Xerox copies of previous purchase/supply orders received from your vendors and should be certified with your firm Seal & authorized signatory.
4. The tenderer should submit 2 years of income tax returns along with audited Balance sheets.
5. The tenderer should have the turnover of Rs. 50.00 Lakh or above per annum for last 2 years and should submit the Turnover certificate.
6. The tenderer should be located in the state of Andhra Pradesh only and shall pay taxes to the Government of Andhra Pradesh only.
7. Design work/ Art work should be provided by the tenderer as specified by the Bank.
8. The successful bidder shall deliver the stock at our Head Office, Machilipatnam within 15 days of the Work/Supply order being issued.
9. Payment will not be made if the supplied items are not as per our specification. No advance payment will be made.
10. Decision of Chief Executive Officer of the Bank as final in this regard.

The sealed quotation should be dropped in the “Tender Box” available at our Head Office, Machilipatnam on (or) before **dt : 08.12.2025** by **12.00 Noon**.

The cover should be superscribed with “**Sealed Quotations for Diaries - 2026**” on the cover and should be addressed to “**The Chief Executive Officer, The Krishna DCC Bank Ltd**”.

For any queries/specimen of Diary you may contact our Caretaker, Head Office, Machilipatnam. Phone Number: 9949688360

No negotiations would be entertained with L2, L3 & subsequent bidders. The lowest quotation for total cost would be accepted for placing the Purchase/ Supply order. The Bank will consider not only the lowest quoted rate but also the firm’s experience. The quotations will be finalized at our Head Office, Machilipatnam **3.00 P.M** on **08.12.2025**.

Important Note : The bank will also reserve the right to accept or reject summarily any one or all of the tenderers without assigning any reasons what so ever.

Sd/-A.Syam Manohar
Chief Executive Officer